

**Women's College of Arts, Commerce and Computer Application,
Dongar Kathore, Tal.-Yawal, Dist.- Jalgaon. (Maharashtra)**

Website: www.wcdkdkathore.com

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Annual Quality Assurance Report 2016-17

(NAAC Track ID: MHCOGN11414)

Submitted to

National Assessment and Accreditation Council

Bangalore

December- 2018

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2016 - 17

I. Details of the Institution

1.1 Name of the Institution

Women's College of Arts, Commerce and Computer Application
Dongar Kathore, Tal.-Yawal Dist.-Jalgaon Maharashtra

1.2 Address Line 1

Dongar Kathore, Tal.Yawal, Dist.Jalgaon

Address Line 2

City/Town

Dongar Kathore

State

Maharashtra

Pin Code

425301

Institution e-mail address

wcdkdkathore@gmail.com , dgbhole@gmail.com

Contact Nos.

02585-263061, 263225

Name of the Head of the Institution:

Dr.Dilip Girdhar Bhole

Tel. No. with STD Code:

02585-263061, 263225

Mobile:

09421613487, 09822433476

Name of the IQAC Co-ordinator:

Dr.Suresh Bhaskar Dhake

Mobile:

09420939544 ,

IQAC e-mail address:

sbdhake33@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN11414

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/32/411 dated 3/5/2004 &
EC(SC)09/A&A/192 Date 14 September 2015

1.5 Website address:

www.wcdongarkathore.com

Web-link of the AQAR:

www.wcdongarkathore.com/AQAR2015-16

For ex. <http://www.ladykeanecollege.edu.in/AQAR2015-16.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+	60-65%	2004	3 rd May 2009
2	2 nd Cycle	B	2.17	2015	13 th September 2020
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01/07/2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

AQAR 2004-05 to 2014-15 submitted to NAAC on 05-01-2015

1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

S.N.D.T.WOMEN'S UNIVERSITY
MUMBAI

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University

University with Potential for Excellence

UGC-CPE

--

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

--

Any other (*Specify*)

UGC-COP Programmes

-- . .

2. IQAC Composition and Activities

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

00

2.4 No. of Management representatives

02

2.5 No. of Alumni

00

2.6 No. of any other stakeholder and
community representatives

00

2.7 No. of Employers/ Industrialists

00

2.8 No. of other External Experts

02

2.9 Total No. of members

11

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.

02

Faculty

06

Non-Teaching Staff Students

01

Alumni

00

Others

4

2.12 Has IQAC received any funding from UGC during the year? Yes

--

No

✓

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

0

International

--

National

--

State

0

Institution Level

0

(ii) Themes

- 1) Organized “ One Day State Level Workshop on Enhancement of Proficiency of English Teachers in the Khandesh Region” on 24-3-2015(Under Assistance of UGC.)
- 2) Organized “ One Day State Level Seminar on Ekkisavi sadi ka Mahila Lekhan : Katha Sahitya Ke Sandarbha Me” on 29-9-2014 (Under Assistance of UGC.)

2.14 Significant Activities and contributions made by IQAC

Our institution conducted state level One workshop and one seminar on 24/3/2015 to 29/9/2014.

Submission of RAR to NAAC Bangalore on 7/1/2015

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
----------------	--------------

Preparation of Monthwise Academic Calendar of institution for quality enhancement	Prepared Academic calendar & monitored programmes as per schedule
Preparation of subject wise Monthly Teaching plan and Implemented .	Monitoring actual implementation in the form of monthly teaching plan.
To organised seminars, Workshops, and Conferences for national state and university level.	Our institution conducted state level One workshop and one seminar on 24/3/2015 to 29/9/2014 under assistance of UGC
Prepared AQAR Report in New Format and submitted to NAAC Bangalore,	College already prepared AQAR report in regular format but NAAC send new format of AQAR so college prepared AQAR report in new format and submitted to NAAC in January 2015
To prepare RAR report and Submitted to NAAC Bangalore,	College prepared RAR report and submitted to NAAC in January 2015 by mail and courier.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management ☒ Syndicate ☐ Any other body

Provide the details of the action taken

- Action taken by Management i.e. Arunodaya Shikshan Prasarak Mandal Dongar Kathore

Infrastructure :

- The Ladies Gym is established with equipments.
- Audio-Video Room was well equipped with internet.
- Classrooms are modified and LCD projectors are available for teaching purposes.
- Power backup facility is available in campus.

Faculty Development:

- i. UGC sanctioned Two Minor Research Projects for Hindi and Geography Subjects.
- ii. Teachers participated in Conferences and seminars
- iii. College organized state level workshop and seminar
- iv. As university has adopted online system for admission and examination, IQAC has established University E-mode examination centre to maintain the confidentiality of examination related work.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes:

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	03 Programmes	--	Marathi, Hindi & Economics	--
UG	02 Programmes B.A. Marathi,Hindi,Economics,Geography B.C.A.	--	01 B.C.A.	01
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
Total	05	00	04	01

Interdisciplinary	B.A	--	--	--
Innovative	Bachelor of Computer Application	--	--	--

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes

Pattern	Number of programmes
Semester	03 Programmes B.A. I,II & III B.C.A.-Part I.II.III M.A. Part-I & II
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders* Alumni ☐ Parents ☒ Employers ☐ Students ☒

(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

****Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NIL

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
09	08	00	00	00

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

0

0

00

2.5 Faculty participation in conferences and symposia: **2016-17**

No. of Faculty	International level	National level	State level	Others University/ Local	Total
Attended Seminars/	02	04	01	01	08
Presented papers	01	10	02	01	14
Resource Persons	00	00	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

To make the teaching learning process more interesting and effective, all the faculty members exploited various innovative teaching methods. Participation in restructuring workshops at the University level, preparation of question banks, active involvement of staff in the Board of Studies; were instrumental in bringing reforms in the existing curriculum design.

2.7 Total No. of actual teaching days during this academic year

183

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Examination Reforms Implemented-**

- Implementation of Central Paper Setting for University level examination.
- Formation of vigilance squad.
- Formation of unfair means committee

- Implementation of Central Assessment Programme for college level theory papers.
- Conduct of meetings for Exam. Supervisors.
- Formats prepared to keep records of-
 - Student's class wise and block wise attendance.
 - Supervisor's attendance report
- Receiving the question papers from the University and maintain confidential records.
- **Evaluation Reforms:**
- Continuous internal assessment for practical subjects.
- Novel teaching learning methods for internal evaluations are being introduced.
 - ✓ Project presentations based on field visit and survey conducted.
 - ✓ Group Discussion
 - ✓ Quiz Competitions.
 - ✓ Seminar Presentation.
 - ✓ Project Report & Excursion for MA –II students

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02	02	02
----	----	----

2.10 Average percentage of attendance of students

70%

2.11 Course/Programme wise: **Distribution of pass percentage: April 2017**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Sem. V	37	0.00	56.75	35.14	0.00	91.89
Sem. VI	37	0.00	43.24	48.65	0.00	91.89
B.C.A Sem. V	00	--	00	--	--	00
Sem. VI	00	--	00	--	--	00
M.A.II Sem. III	06	0.00	0.00	83.33	0.00	83.33
Sem. IV	06	0.00	16.66	66.67	0.00	83.33

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Teaching- Learning process is monitored by IQAC in following ways:

- i. Teachers from each faculty Prepare subject wise Annual teaching Plan.
- ii. Evaluation of staff by students at the end of academic year for each subject.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	00	00	00
Technical Staff	00	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. The Head of the institution has provided sensitization and motivation to the each faculty for doing Ph.D. work.
2. The Head of the institution does insist and sensitize for doing research work under the initiatives of IQAC.
3. The head of the institution promotes to the each faculty for doing paper presentation and participation for seminars, workshops, and to publish books and other publications.
4. Organization of Study and Educational tours, Industrial Visits and Guest Lectures etc. are conducted to promote research activity in the institution

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	02 Dr.D.G. Bhole & Shri.R.R.Khare	--	--
Outlay in Rs. Lakhs	-	Rs.1,75000/- & Rs.60000/-	--	-

1.4 Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	04	04	--
e-Journals	--	--	--
Conference Proceedings	--	01	--

Refer Annexure (iii) for details

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	-	-		-
Minor Projects	2 Yrs.	UGC	Rs.175000/- Dr.D.G.Bhole (Rs. 60,000/-) Prof.R.R.Khare	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-

Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total				

3.7 No. of books published i) With ISBN No. **Chapters in Edited Books**

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
--	--	--	--	1 seminar 1 workshop	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows**Of the institute in the year**

Total	International	National	State	University	Dist	College
02	00	00	00	02	00	00

University Recognitions:

1. Dr. D.G.Bhole appointed of BOS Member of S.N.D.T.womens University,Mumbai.
2. Dr. S. B. Dhake appointed of BOS member in Economics of S.N.D.T.Womens University,Mumbai.

3.18 No. of faculty from the Institution

who are Ph. D. Guides

02

and students registered under them

05

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

00

SRF

00

Project Fellows

00

Any other

00

3.21 No. of students Participated in NSS events:

University level

150

State level

00

National level

00

International level

00

3.22 No. Of students participated in NCC events:

University level

--

State level

--

National level

--

International level

--

3.23 No. Of Awards won in NSS:

University level

00

State level

00

National level

00

International level

00

3.24 No. of Awards won in NCC:

University level	--	State level	--
National level	--	International level	--

3.25 No. of Extension activities organized

University forum	00	College forum	02	
NCC	00	NSS	10	Any other 00

College Forum:

- 1) Annual Social Gathering
- 2) Audio video Hall

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. NSS activities conducted for Institutional Social Responsibility community services.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.5 acres	--	--	--
Constructed area	3664.59 sq. m.	--	--	--
Class rooms	07	--	--	--
Laboratories	02	--	--	--
Seminar Halls	01	--	--	--
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	--	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	--	-	-	-
Others				

4.2 Computerization of administration and library

Pay sheets of teaching and non-teaching , admission list of students, BA and BCA Examination Question papers, admit cards, seating arrangement, results, Issue of Certificates[Mark sheets], others certificates are done by computers.

The college library offer the following services.

- 1) Reading room facility- Yes
- 2) Reference services- Yes
- 3) News paper Clipping- Yes
- 4) New arrivals- Yes
- 5) Inter Loan facility- Yes
- 6) Book Bank facilities Yes

4.3 Library services:

	YEAR 1996-2016		YEAR 2016-17		YEAR 1996-2017	
	EXISTINGS		NEW ADDED		TOTAL	
	NO.	RS	NO.	RS	NO.	RS
Text Books	850	76561.00	42	5080.00	892	81641.00
Reference Books	3658	1003749.40	56	12985.00	3714	1016734.40
e-Books	632	0.00	0	0	632	0
Journals	525	53569.00	119	4745.00	644	58314.00
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	43	3604.00	0	0.00	43	3604.00
Others (Specify)	-	-	-	-	-	-
Brail Books						
Other Books	183	34745.00	0	0.00	183	34745.00
Total No. Of Titles	3486	965187.30	485	137185.00	3971	1102372.30

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	55	02	10	10	02	1	05	00
Added	0	0	0	0	0	0	0	0
Total	55	02	10	10	02	1	05	00

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

Computer training to teachers and students is organized.

4.6 Amount spent on maintenance in lakhs:

i) ICT	00
ii) Campus Infrastructure and facilities	00
iii) Equipments	00
iv) Others	00
Total:	00

IQAC has formed following facilities:-

1. Computer Facility
2. Internet Facility

Sr. No.	Name of support services	No. of programmes organized	No. of students benefited
1	Computer Facility	01	To all Senior College Students
2	Internet Facility	--	Free Internet Facility to all

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Guest lectures ,remedial coaching classes, computer training, ICT, counselling, study tours, Visits, Extension activities have been contributed through IQAC in enhancing awareness about Student Support Services etc.

IQAC has formed following facilities for the students:-

1. Computer Facility
2. Internet
- 3.

Sr. No.	Name of support services	No. of programmes organized	No. of students benefited
1	Computer Facility	--	To all Students
2	Internet Facility	--	Free Internet Facility to all students and teachers
3	Photocopy and PCO		All students and teachers

5.2 Efforts made by the institution for tracking the progression

Institution makes efforts for tracking progression through the NSS activities.

1. Monitoring the working of the committees to ensure that there is penetration of services to all the students.
2. Records are maintained by each committee. Records are analyzed for further action.
3. Suggestion box is provided and format of suggestion slip is prepared by QCC.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
215	19	00	215

(b) No. of students outside the state

00

(c) No. of international students

00

No	%
00	00

Men

Women

No	%
215	100

Last Year 2015-16						This Year 2016-17					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
69	58	37	60	0	224	67	46	32	70	0	215

Demand ratio 1:1

Dropout % 35.38 % BA

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The centre for coaching for entry in services has been started since July 2010 in the college. The scheme is specially run for the students from backward class like SC/ST/OBC and minorities. Under this scheme special guidance relating to competitive examination is being given to the students. The guidance has been provided for the examinations like PSI exams, Gramsevak exam. Talathi exam., Police exam., Montessory teacher exam., B.Ed entrance exam. and various exams conducted by MPSC and other departments.

No. of students beneficiaries

20

5.5 No. of students qualified in these examinations

NET	00	SET/SLET	00	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	00

5.6 Details of student counselling and career guidance

Each faculty guides to the graduate and post graduate students to be faced the competitive exams.

No. of students benefitted

15

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

NIL

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	165	299225/-
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____NIL_____

Criterion – VI

6. Governance Leadership and Management

6.1

AIMS

Women in rural area are deprived of the education facilities because the education institutions are not available at the threshold. With this objective in view the town started the education institution “Arunodaya Shikshan Prasarak Mandal” in 1961

OBJECTIVE

- To provide education facility to women in rural area
- To give them knowledge and make them fit for life.
- To bring about their Social, Cultural and Economic development.

MISSION

“Prajwalito Dnyanmay Pradip”

The mission of the college is to spread the light of knowledge in the area surrounding the village Dongar kathore where our collage is situated. This task has to be fulfilled by making the opportunities of higher education available to women in our rural area who are deprived of higher, life-oriented education and by giving them chances of their social, economical and cultural development.

6.2 Does the Institution have a Management Information System?

- Yes, the management is kept up to date with all the relevant information.
- The reports of all the departments and committees are submitted to the Principal, who then presents it to the Management.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development:

- The College, being affiliated to SNDT Women’s University, Mumbai, follows the curriculum prescribed by it.
- Faculty are actively involved in the different Boards of Studies which set up by the university.
- Three staff members are appointed on Board of Studies, One staff members is on the Academic Council

6.3.2 Teaching and Learning:

- Various strategies are used to make teaching –learning experiences student centric and project based.
- Thus class seminars, field visits, Home Assignments, Internal test exams. etc are conducted/organized for all classes.
- Teachers are encouraged to keep themselves updated with the latest in their subjects by attending and actively participating in workshops, seminars and conferences etc.

6.3.3 Examination and Evaluation:

- The University has prescribed semester pattern, credit system since 2008.
- The University has, in a phased manner, adopted the e-mode method of delivering university exam question papers to its affiliated colleges.
- 2012-2013 e-mode method begun for Post Graduate courses.
- 2013-2014 e-mode method begun for Under Graduate courses.
- Hence the College has added, to its examination infrastructure, a special centre for maintaining confidentiality of the whole process of downloading and photocopy of question papers.
- Continuous evaluation is practised for internal marks, class tests, projects, PPT's, class seminars, field visits, internships are some of the various ways this is done. These practices have seen increased punctuality and regularity among the students.

6.3.4 Research and Development:

- The College has a Research Committee which facilitates staff research work.
- It encourages staff members to apply for UGC schemes for minor, major research projects, it also encourages faculty members to complete their Ph.D's.
- It also motivates staff members to write and publish research articles.
- Two staff members are registered Research Guides for M.Phil.& Ph.D.

6.3.5 Library, ICT and physical infrastructure/ instrumentation:

LIBRARY:

- The Library has easy access system for all, current and ex-students, staff and outsiders. It makes optimum use of showcases, bulletin boards, wall papers, etc to display new arrivals, relevant cuttings from newspapers and latest notices.
- It has internet broad band connected PC's, computerised catalogues

- It runs a book bank and has inter-library borrowing facility with other colleges.

ICT:

- The students have access to LCD's Audio Players and other AV Aids in the Conference Hall for their various needs.
- We have two computer labs with internet facility

PHYSICAL INFRASTRUCTURE:

- The college office has been renovated and all PC's in use have internet connectivity.

INSTRUMENTATION:

- The College has Geography & Computer laboratories and calibration is done annually according to the schedule.
-

6.3.6 Human Resource Management

- The college encourages staff members to apply for and participate in timely refresher and orientation courses in order to be eligible for CAS.
- It encourages research work and publication through Research Journals bearing ISSN & ISBN.
- Performance assessment, student feedback analysis done regularly.
- Medical aid with doctor on call facility is available.
- Canteen, recreation facilities made available on campus.
- It provides a healthy environment, transparency and encourages a spirit of unity among the staff members.

6.3.7 Faculty and Staff recruitment

- Recruitment is done as per the State Government rules and norms laid down by UGC.
- Proposal regarding need for recruitment is made by the Principal. The Management is made aware of the vacancies that have arisen and posts are advertised and interviews conducted keeping in mind the University, Government and UGC guidelines.

1.3.8 Industry Interaction / Collaboration

Industrial visits are organised by the college every year.

6.3.9 Admission of Students

- Every year publicity about college admission process and courses available is done by staff members by visiting various junior colleges.
- Full transparency in admission process is maintained.
- One window system followed
- Admission committee is set up according to university norms, with backward class nominee.
- Seats are filled on first come first served basis.
- Fees concession and fee instalment schemes made available for the needy
- Online admission process initiated by the University this year.

6.4 Welfare Schemes for: NSS

Teaching Staff: 02

Non teaching Staff: 02

Students: 150

6.5 Total corpus fund generated: Nil

6.6 Whether annual financial audit has been done? - Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?: No

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	----	No	----
Administrative	No	----	No	----

6.8 Does the University / Autonomous College declare results within 30 days?

For UG Programmes – Yes

For PG Programmes – Yes

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?

Nil

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- E-mode system for under graduate examinations started this academic year. The University sends all question papers online and pass words to download and open these papers sent on personal mobile phones of the superintendents of examination of each faculty.
- E-mode system helps maintain confidentiality, and is cost effective.
- Second Year examinations conducted by University from this academic year.
- Centralisation of paper setting and assessment work for second and third year courses.

6.11 Activities and support from the Alumni Association:

- Helps during admission process with publicity campaign.
- Involved in cultural events
- Helps develop social linkages.
-

6.12 Activities and support from the Parent – Teacher Association

The suggestions of the Parent- Teacher meetings are duly recorded by our college to initiate suitable steps at appropriate time.

6.13 Development programmes for support staff :- NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly.

- Dustbeens are kept in Campus.
- Tree Plantation is done.
- Water conservation is done through drip irrigation.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ❖ Establishment ladies gym.

- ❖ As the administration of the University has adopted online system for admission and examination, college established University examination centre to maintain the confidentiality of the examination related work.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

As per the schedule of future plans the plan of action decided was implemented at the beginning of the year –

- ❖ Co- Curricular—
- ❖ Extra Curricular—

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

(A) Audio Video Room

(B) NSS

(Refer Annexure (v) for details as per the format in the NAAC self study manual).

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- NSS organizes programme on environmental awareness.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

- The approachable management of ASP Mandal's Dongar Kathore under which the college runs the academic, co curricular and extra curricular activities and student welfare activities have been instrumental in cultivating the culture of Quality, Excellence and Love for diverse groups of students.
- College also provide facility and allow the financially weak students to pay fees in instalments.
- College conducts foundation courses, remedial teaching and bridge courses for slow learners and students with language difficulty.
- College has established "Competitive Examination Centre" which provides coaching and teaching programmes for exams like UPSC, MPSC, IAS etc.
- Strong feedback mechanism under the control of Quality Control Cell helps in continual improvement in college day to day working.
- Considering the semester system examination and completion of syllabus and satisfaction of teaching the college have modified and channelized the extra curricular

activities and co curricular activities in such a way that maximum time can be allotted to teaching.

- Considering the need to change the society's view and attitude towards women education, college carried out various activities to strengthen the image of girl child.

Weaknesses

- Lack of initiative due to girls college
- Gender based society attitude towards girl child educational status in the society affecting the development of the system and employability status.
- Lack of financial support from the government.
- Lack of transports facilities.

Opportunities

- There is an opportunity for developing innovative programmes as per the need of the society.
- College has scope for developing programmes which will encourage self employment opportunity.

Threats

- College face serious threats from the co education based other university colleges in the vicinity.
- Gender bias existing Indian Society is a big threat resulting in drop out rates in women education and is a big problem faced by the college.

1. **Plans of institution for next year (2017-2018)**

I. Academic :

1. To organise seminar,
2. To develop choice base credit system

II. Co-curricular :

- To conduct Alumni Meet & Parents Meet in Annual Social Gathering of the college.
- To organize special camp as NSS activity in the village adopted by our college.

III. Sports :

- To participate in Leadership Camp.

IV. Others :

- Internet facility is available.

Name: **Dr.S.B.Dhake**

Name: **Prin. Dr.D.G.Bhole**

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*_____

UNIVERSITY ACADEMIC CALENDAR 2016-2017

Sr. No.	Faculty	Academic Term		Vacations			Vacation Days
		First Term	Second Term	Diwali	Christmas	Summer	
01	Arts	13/06/2016	15/11/2016	23/10/2016	25/12/2016	03/05/2017	70
		To	To	To	To	To	
		22/10/2016	02/05/2017	14/11/2016	02/01/2017	11/06/2017	
02	Technology B.C.A.	13/06/2016	15/11/2016	23/10/2016	25/12/2016	03/05/2017	70
		To	To	To	To	To	
		22/10/2016	02/05/2017	14/11/2016	02/01/2017	11/06/2017	
03	M.A.	13/06/2016	15/11/2016	23/10/2016	25/12/2016	03/05/2017	70
		To	To	To	To	To	
		22/10/2016	02/05/2017	14/11/2016	02/01/2017	11/06/2017	

ACADEMIC YEAR - 2016- 17

Total Working Day = 365 - 53 (Sunday) = 312-17 (Holiday) = 295

Total Teaching Day= 365-53 (Sunday) = 312- (17 +70) = 225 - 42 (Exam.) = 183

List of Holidays for the Academic Year 2016-17

Sr. No.	Name of Holiday	Date	Day
01	INDEPENDENCE DAY	15/08/2016	MONDAY
02	PARSI NEW YEAR	17/08/2016	WEDNESDAY
03	GANESH CHATURTHI	05/09/2016	MONDAY
04	BAKRI ID	13/9/2016	TUESDAY

05	DASARA	11/10/2016	TUESDAY
06	MOHRAM	12/10/2016	WEDNESDAY
07	DIWALI	31/10/2016	MONDAY
08	BHAUBEEJ	01/11/2016	TUESDAY
09	GURUNANAK JAYANTI	14/11/2016	MONDAY
10	ID-E-MILAD	12/12/2016	MONDAY
11	REPUBLIC DAY	26/01/2017	THURSDAY
12	MAHASHIVRATRI	24/02/2017	FRIDAY
13	HOLI	13/03/2017	MONDAY
14	GUDI PADVA	28/03/2017	TUESDAY
15	RAM NAVMI	4/4/2017	TUESDAY
16	DR. AMBEDKAR JAYANTI& GOOD FRIDAY	14/4/2017	FRIDAY
17	MAHARASHTRA DIN	01/05/2017	WEDNESDAY

COLLEGE ACADEMIC CALENDAR 2016-2017

June-2016

End Of Academic Year